

NATIONAL EMERGENCY NURSES ASSOCIATION



Policy	Provincial/Territorial Director
Number of Pages	1
Approval Date	January 2026
Past Revision Dates	2015, 2016, 2018, 2022

PURPOSE

To provide regional representation to the NENA Board of Directors (BOD), ensuring a representative for each Province and one for all Territories.

JOB DUTIES

1. Each provincial/territorial region is invited to submit at least one name for nomination to a Director position.
2. One representative from each region, elected by the NENA membership shall be a voting member of the BOD.
3. This role involves at minimum 1-3 hours per week of your time. It is expected that you will attend all NENA in person BOD meetings, monthly virtual meetings, the AGM and National Conference. Please refer to NENA Bylaws 5.06 (f) for meeting attendance expectations.
4. Directors shall be appointed by the President to chair and participate in NENA committees.
5. Each Director shall develop a list of goals they would like to meet during their tenure, and how they plan to achieve the goals. This should also be shared with the specific provincial/territorial membership to allow for transparency and accountability.
6. Performs duties as delegated by President.
7. Term of office – If voted in, a term is 2 years commencing July 1. In the case that someone is appointed by the BOD. The appointment term is not to exceed 1 year and will be up for nomination at the subsequent AGM.

QUALIFICATIONS

1. Currently employed in a Canadian emergency nursing environment; with an active license as per NENA Bylaws 5.06 (g).
2. Current NENA member, in good standing, for a minimum of 2 years referenced in the Organizational Statement '*Definition of a member in Good Standing*'.
3. Emergency Nursing Certification Canada, ENC(C) preferred.
4. Current (or past) certification in NENA endorsed courses preferred.
5. Committee experience preferred.
6. Able to commit time necessary to fulfill job duties.
7. Demonstrated leadership ability.