

NATIONAL EMERGENCY NURSES ASSOCIATION



Job Description	Provincial/Territorial Director
Number of Pages	1
Approval Date	November 2022
Past Revision Dates	November 2018, January 2018, April 2015, January 2016

PURPOSE

To provide regional representation to the NENA Board of Directors (BOD), ensuring a representative for each Province and one for all Territories.

JOB DUTIES

1. Each provincial/territorial region is invited to submit at least one name for nomination to a Director position.
2. One representative from each region, elected by the NENA membership shall be a voting member of the BOD.
3. This role involves at minimum 6-8 hours per week of your time. It is expected that you will attend all NENA in person BOD meetings, monthly teleconference meetings, the AGM and National Conference.
4. Directors shall be appointed by the President to chair NENA committees.
5. One Director will be appointed to assume national promotional oversight.
6. Performs duties as delegated by President.
7. Term of office – no limit to Director term.

QUALIFICATIONS

1. Currently employed in a Canadian emergency nursing environment; with an active license.
2. Current NENA member, in good standing, for a minimum of 2 years.
3. ENC(C) preferred.
4. Current (or past) certification in NENA endorsed courses.
5. Current/recent NENA BOD experience.
6. Able to commit time necessary to fulfill job duties.
7. Demonstrated leadership ability.