



**Annual General Meeting
National Emergency Nurses Association
Zoom Meeting
June 29th, 2022 at 1700 CST**

BOARD OF DIRECTORS PRESENT:

J. Carr – President
D. Peta – Vice President
M. Grandmont – Director of Education
N. Keats – NFLD Director
T. Penney – NS Director
C. Swanson – MB Director
K. Waffle – SK Director
C. Picard – AB Director
R. Reid – YK, NWT, IND Director

MEMBERS AT LARGE: 29

NON-MEMBERS: 0

1. CALL TO ORDER

Meeting was called to order at 1706 CST by President, J. Carr. At the time of the meeting being called there were 23 members on line and no non-members.

(At the adjournment of the meeting, there was 29 members on line and no non – members)

2. WELCOME AND INTRODUCTIONS

The BOD introductions were completed. J. Carr stated that the meeting will be recorded and posted to the website at the end of the meeting.

3. PRESENTATION OF 2021 AGM MINUTES

J. Carr advised the members present that the minutes from the 2021 AGM had been approved by the BOD, have been posted to the website, and are available for review. Members were advised to address any member of the BOD with any issues with the 2021 AGM minutes.

4. ELECTION OF OFFICERS RESULTS

D. Peta announced the election results.

- Vice President: C. Picard
- Alberta Director: T. Moser
- Saskatchewan Director: N. Melendez-Duke
- Ontario Director: P. Lacey
- Nova Scotia Director: T. Penney
- Yukon, Northwest Territory, Nunavut and Independents Director: R. Reid

J. Carr congratulated the new members of the BOD.

Open BOD positions:

- Director for BC, NB, PEI
- Secretary

5. BOARD OF DIRECTORS REPORTS

A) PRESIDENT

J. Carr presented his President's address in French and English

Highlights:

- On-line education event in October which will be free to NENA members – more information will be sent out to members closer to the date.
- Current membership sits at 1040. This is a decrease from the past year. Variety of reasons for this includes activity restrictions from the pandemic.
- Participation in meetings with NENA BOD as well as NENA Committees.
- Participation in meetings with other associations including CAEP, ENA, CAN, Public Health Agency Canada, HR Crisis (Canadian Medical Association), Society of Rural Physicians of Canada.
- Investing in excellence for emergency nursing
- ENC(C) – there is an exam prep course offered through NENA that is free to members
- Increased number of bursaries for members
- ENA now recognizes ENC(C) as a reciprocal qualification
- Development of new and updated position statements
- French translation of the TNCC manual
- Updating the NENA website
- Instructor assistance fund to aid with holding courses
- Yearly grant to provinces for educational opportunities
- Formation of the member education committee and the completion of the terms of reference
- Sponsored TNCC courses to members at reduced rates
- Research grants
- Update on new learning management system
- Student memberships
- CJEN – CJEN offers academic support to members for publishing to CJEN
- Partnerships with ENA – bigger partnership and courses
- CAEP agreement with regards to CTAS – significant progress is being made
- CNA – adhoc support when requested

- Encourage members to reach out and participate in NENA National – provincial work an asset but not a requirement.
- Thanks to ENA for providing a free conference registration to ENA 2022 which will be drawn for at end of the meeting along with a NENA 2023 conference registration.
- Thanks to current BOD members and NENA committee members
- Welcome to incoming BOD members

B) FINANCIAL REPORT

J. Carr shared the May 2022 balance sheet with members at the meeting. Members can reach out to any BOD if interested in having access to detailed finances. J. Carr made mention that CTAS money does not all belong to NENA and once the agreement with CAEP is negotiated, these funds will be dispersed appropriately. Any concerns can be directed to the BOD for assistance.

C) CERTIFICATION REPORT

J. Carr reported that there is active communication with CAN regarding certification exam. Certification exam and renewal information has been posted to social media. The certification exam is more accessible and those writing it can write from home with an online proctor. J. Carr reported that CNA was unable to provide NENA with the initial and renewal certification numbers, but these will be shared via email and posted on the website when available.

D) WEBSITE COMMITTEE

J. Carr reported that the website committee is in the process of bringing over the content from the existing site to the new website. The new website is projected to be released early to mid-fall. There is also work on the development of a new learning management system as well.

E) BURSARY AND AWARD PRESENTATIONS

D. Peta, T. Penney, and K. Waffle were the Bursary Committee.

The following bursaries and awards were given out:

Certification:

- C. Barr – AB
- J. Spivey – ON
- D. Peta – AB
- K. Waffle – SK
- C. Swanson – MB

General Bursaries:

- S. Dahl – SK
- C. Punshon – SK
- J. Elias – MB

Life-time Membership Award:

J. Spivey from Ontario has been granted a lifetime membership award for all her hard work and dedication to NENA National and ENAO.

F) 2023 CONFERENCE ANNOUNCEMENT

C. Picard announced that the 2023 NENA conference will be held in person in Calgary AB from May 4th – May 7th, 2023.

G) OUTGOING OFFICERS

J. Carr acknowledged and thanked the outgoing members of the BOD:

- K. Waffle – SK Director

J. Carr also thanked J. Calnan for assisting the BOD with recording and completing the minutes for the BOD meetings over the past year.

H) DIRECTOR OF EDUCATION REPORT

M. Grandmont presented the Director of Education Report.

1) ICAC

M. Grandmont introduced the ICAC Committee:

- M. Grandmont – Chair
- M. De Rui – BC, AB, MB
- N. Melendez- Duke – SK, ON
- S. McEachern – East
- J. Michaud – French

Highlights

- Revised Canadian Course Administration manual – released in Feb 2022 and is posted on the website in both official languages
- Posting for ICAC Committee representatives will be coming out shortly to the members
- French translation of TNCC 8th Edition (e-book)
- ENPC 6th Edition and TNCC 9th Edition in French
- Contract with ENA being reviewed for renewal
- On-line modules translated but not posted
- Exam has been translated – discussions regarding possibility of using paper exam is being explored.
- ENPC 6th edition will be released on October 2022

Course Stats

M. Grandmont stated that these numbers do not include virtual courses.

2021 TNCC Stats:

- 154 courses
- 1046 participants
- 34 new instructors
- 275 current TNCC instructors
- 94 current TNCC course directors
- 30 current TNCC instructor trainers

2021 ENPC Stats:

- 39 courses
- 310 participants
- 18 new instructors
- 134 current ENPC instructors
- 45 current ENPC course directors
- 20 current ENPC instructor trainers

2) CTAS

M. Grandmont introduced the CTAS committee

- C. Brayman
- J. McCarron
- L. Norrena

Highlights

- Hired an administration assistant for CTAS June 2021
- Hired a bookkeeper for CTAS March 2021
- There are ongoing discussions with CAEP to sign a contract
- Instructor renewals are due July 1st
- Call for additional CTAS Committee members will go out shortly to the membership

3) Education Committee

M. Grandmont introduced the education committee members:

- M. Dymond
- A. Elliott
- L. Brown
- E. Van Allen
- N. Keats
- T. Penney
- J. Carr

Highlights

- There are exam preparation modules free to members on website in a password protected area.

4) Teaching Anniversaries

TNCC Instructor for 25 years:

- J. Fairfax – NS
- B. Lambert – ON
- C. Andrews – ON
- C. McGarry – Ross – NS

TNCC Instructor for 20 years:

- D. Bouchard – QC
- B. Conway – ON
- L. Fowler – AB
- D. Fudge – AB
- T. Murray – NB

ENPC Instructor for 25 years:

- J. Fairfax – NS
- J. Stuart-Minaret – ON

ENPC Instructor for 20 years:

- C. Brayman – BC
- C. Abrey – AB
- K. Woloshyn – MB
- L. Fowler – AB
- D. Kudirka – QC
- G. St.Jean – AB

I) RESEARCH GRANT

M. Grandmont announced that a research grant has been awarded to C. Picard and M. Douma.

J) QUESTIONS FROM THE FLOOR

Questions raised from members:

- BC contact
- NENA promotion
- Canadian NENA slide for TNCC and ENPC courses

J. Carr and M. Grandmont addressed each question as they were posed.

K) ADJOURNMENT

D. Peta thanked all who joined the meeting and encouraged all to become involved with NENA.

D. Peta drew for prizes announced in president's report:

- Winner of free registration for ENA Denver 2022 – J. Michaud
- Winner of free registration for NENA Calgary 2023 – V. Ruske

Meeting was adjourned at 1820 CST