



NATIONAL EMERGENCY NURSES ASSOCIATION

ANNUAL GENERAL MEETING

MAY 24TH 2019

1645 HOURS

IN ATTENDANCE

Members- 63

Non Members-10

BOARD OF DIRECTORS PRESENT:

S. Carlson President

P. Mercer-Deadman, AB Director

J. Harsch, Vice President

K. Waffle, SK Director

M. Grandmont, Director Education

C. Swanson, MB Director

J. Calnan, Secretary

J. Spivey, ON Director

S. Morrish, BC Director

J. Carr, NB Director

REGRETS

S. Kennedy, PEI Director

ICAC :

Stacey McEachern

Nada Melendez-Duke

Monica De Rui

CALL TO ORDER

Meeting was called to order at 1645 hours with S. Carlson as Chair and J. Calnan as Secretary.

Welcome and Board of Directors was introduced.

ASSIGNMENT OF SCRUTINEERS

Two scrutineers were assigned:

R. Spivey

T. Batiuk

The agenda for the 2019 Annual General meeting was presented to attendees.

MOTION #1

Moved by D. Pitts and seconded by Jane Lewis that the agenda be approved as presented.

CARRIED

MINUTES FROM AGM 2018

Attendees were notified that the minutes from the AGM 2018 were approved by the Board of Directors at a Board of Directors meeting in June 2018 and are posted on the website.

PRESIDENT'S REPORT

S. Carlson presented her report to the assembly, highlights:

- Certification Prep Course for the ENC(C) exam is available to NENA members free of charge.
- Bursaries have now been increased to 750.00 up from \$500.00 effective July 1st 2019.
- Conference Fees have been reduced with greater profit margin given to hosting province.
- NENA is aware of the need to improve the website and a committee is looking at improvements.
- Relationships with ENA continue to be positive with a 50/50 financial agreement to French translation of TNCC/ENPC

FINANCIAL REPORT

S. Morris presented a power point presentation explaining NENA's financial situation which covered the following items:

How does NENA obtain revenue?

- Membership
- TNCC/ENPC/CTAS indirect fees
- Advertising revenue
- Conferences
- Revenue generating investment

What are we spending monies on?

- Disbursement to Provinces for TNCC/ENPC
- Conference expenses
- Member bursaries
- Research grant
- Membership promotion
- CJEN mailing
- Website management
- Translation services
- National Accountant
- Insurance premiums
- Legal fees

- Bank fees
- BOD expenses

Budget Projections for 2019 were shared by S. Morrish to the assembly, and she shared that NENA was working hard on translation and striving to meet the needs of all Canadian Nurses.

DIRECTOR OF EDUCATION REPORT

M. Grandmont presented her report via a power point presentation.

M. Grandmont acknowledged the work done by the previous Director of Education Margaret Dymond and thanked her for all her hard work and dedication to NENA.

M. Grandmont told the assembly that C. Swanson will be the NENA rep on the Canadian Consortium on Concussion.

Procedural Sedation will be K. Waffle. Both of these positions were held by M. Dymond in the past.

M. Grandmont introduced the members of the International Course Administration Committee (ICAC)

Monica De Rui for the West

Nada Melendez-Duke for Central

Stacey McEachern for East

M. Grandmont gave an update on ENPC/ TNCC courses.

- **ENPC 5th edition**
 - Launched in Oct 2018 with last 4th Ed course Jan 31, 2019
 - Course format changed dramatically (no more lecture)
 - Written exam now online and Course submissions to ENA now all done online
 - Textbook costs ↑ to \$70 US, indirect fees remain \$75 US

ENPC- 25 years

- Carole Rush (AB)
- **TNCC 7th edition**
 - 8th edition now available since April 1, with last 7th Ed offering Aug 1, 2019
 - Format changing similar to ENPC
 - Virtual learning modules including avatar-based simulation
 - Interactive teaching strategies

- Electronic, open-book testing

TNCC- 20 years

- Margaret Balzer (ON)
- Karen Johnson (ON)
- Rosemarie Enokson (AB)
- Dawn Paterson (AB)
- Leanne Norrena (AB)

Courses:

- Income fairly stable for TNCC/ENPC with the exception of BC, QC, and TNCC down in AB
- TNCC in BC and the Territories, low numbers

M. Grandmont informed the assembly that the cost of textbooks and indirect fee's will be increasing.

M. Grandmont stated that ENA has sent out RFPs for French translation which has been something that NENA has been asking ENA for at least 10 years and this will be at a 50/50 cost sharing.

M. Grandmont reported that the 2 members who sit on the CTAS committee are M. Dymond and C. Brayman.

M. Grandmont reported that the revisions to CTAS are currently on hold due to circumstances beyond NENA's control.

• ICAC

- New committee will need time to get established
- Actively recruiting ICAC rep from French Canada
- ENA-NENA contracted signed May 2018 after an extended period of time with no contract
- We need an ICAC chair

K. David reported that the issue of French translations affects many members in New Brunswick.

S. Carlson responded and explained the framework that NENA and ENA are doing at the moment to get French translations completed in a timely manner.

M. Hastings, ENA President-Elect, added that ENA was unable at this time to offer a schedule for translation but they are currently considering bids by Canadian translation firms.

CERTIFICATION REPORT

J. Spivey reported that there are 20,946 RN's in Canada who identify themselves as Emergency Nurses and 1807 LPN's/ RPNs.

Currently we have 1333 NENA members and there are 1061 ENC(C).

37 nurses have applied to write the exam this year. Canadian Emergency Nurse Prep Guide is available on line for those members who want to take the exam and it is free for everyone.

There is a 20% discount for NENA members who wish to write or re-certify which decreases the amount of the exam from \$750.00 to \$515.00.

AWARDS AND BURSARIES

There was 45 bursaries available, there was 29 applicants.

NENA awarded 16.

There were 9 regular bursaries for \$500.00 7 for Certification for \$500.00.

S. Carlson presented cheques to those members in attendance at the AGM.

QUESTIONS FROM THE FLOOR

1. L. McKinnon asked if NENA could take away the criteria of bursaries every 3 years.
Response that this will be taken to the next BOD meeting for consideration.
2. L. James asked that the financial statements be made available for the members in attendance at the AGM.
Response, S. Morrish will provide financial statements for the assembly and they will be available at the registration desk on the following morning.
3. L. James asked about the appointment of the two members who currently sit on CTAS NWG and asked why there was not a call for these positions.
Response: M. Grandmont told assembly that there are some outstanding issues at the moment with CTAS that we are not in control of or able to share and so while the program is in upheaval it was felt best that we maintain the current members on this NWG in order to keep some consistency and as soon as the issues have been resolved NENA will be calling for interest.
4. A. Lai asked that if NENA is trying to promote membership what we were doing to promote membership.
Response: C. Carlson explained about the increase in bursaries, French translation, Certification prep guide and reducing conference fee's and that NENA was constantly looking at ways to do this.
5. Member present (no name given) asked if NENA would consider to be more proactive with student nurses and maybe get a lower membership fee.
6. Member suggested NENA target the under 30 nurses for membership.
7. Suggestion for patient advocate position on the BOD.

Response for #5,6 and 7 was that this would be brought forward to the next BOD for consideration.

ANNOUNCEMENT OF ELECTION

S. Carlson reported that a call went out for 2019 nominees according to NENA policy. NENA received two nominees for seven positions. Members were invited to vote online. Voting was also open today until 1300 hours. Results of the election are:

Marie Grandmont elected to position of Director of Education

Cheryl Swanson elected to the position of Manitoba Director.

ADJOURNMENT

MOTION#2: Moved by D. Pitts and seconded by K. Waffle that the meeting be adjourned at 1800hours, May 24th 2019.

CARRIED

PRESIDENT

DATE

SECRETARY

DATE