

# NATIONAL EMERGENCY NURSES ASSOCIATION



Board Policy	Computer Systems Succession
Number of Pages	1
Approval Date	February 2016
Past Revision Dates	January 2016, November 2017

Electronic communication is essential for conducting the business of the NENA Board of Directors. It is an expectation that all members of the board and all national committee members have access to electronic communication. The NENA president, secretary, webmaster, financial administrator and professional practice documents chairperson will each be provided with NENA owned computers, required software and an external memory storage device for the purpose of backup. For any requests for additional computers, board approval will be required. The NENA financial administrator will maintain a list of current NENA owned computers, printers, projectors (etc.) and who is in possession of them.

Following completion of term, the president, secretary, webmaster, financial administrator and professional practice documents chairperson will relinquish the computer(s) and memory storage device(s) to the newly elected incumbent(s). All additional existing computers should be relinquished to the president upon completion of the board or committee member's term.