

Reminder! Call for Nominations! Deadline approaching! April 6th, 2017.

Several positions are open for election on the NENA Board of Directors. Now is your chance to join this exciting group of nurses who are setting the standards for care of emergency patients across Canada.

The candidates must be NENA Members in good standing and nominated by two NENA members.

Nominations will be accepted until April 6, 2017. The slate of candidates and online voting instructions will be disseminated to all members on May 1, 2017, with voting taking place from May 1 to May 19, 2017, closing at 24:00 hrs. Successful candidates will be announced at the Annual General Meeting on June 2, 2017.

Positions open for nominations are:

Directors at Large – Provincial/Territorial Representatives, 11 positions

6 positions – 2 year term

5 positions – 3 year term

Secretary– 2 year term

JOB DESCRIPTIONS

Director at Large - Provincial/Territorial Representative

To prevent a complete turnover of Directors in two years, this initial term, 5 directors, one from each of the regions of British Columbia, Saskatchewan, Prince Edward Island, Nova Scotia and Newfoundland, shall serve a 3 year term.

For this initial term , 6 directors, one from each region of Alberta, Manitoba, Ontario, Quebec, New Brunswick and Northwest Territory/Nunavut/Yukon (combined as one region), shall serve a 2 year term.

One representative from each region, elected by the NENA membership shall:

- Be a voting member of the NENA Board of Directors
- Attend all in-person and teleconference meetings
- Attend the Annual General Meeting/National Conference
- Be prepared to report on provincial/territorial activities.
- Be responsible for other duties, responsibilities as determined by the President.

This position requires a significant commitment in time – up to 2-4 hours per week.

Secretary

The Secretary shall:

- Solicit for items, prepare and distribute all meeting agendas.
- Record all votes, motions and minutes of all proceedings in a timely fashion.
- Be responsible for creating the "To Do List" from the meeting minutes.
- Archive and circulate minutes of all open meetings of the Association to the Board of Directors
- Be responsible for circulating all written correspondence to the Board of Directors as directed by the President.
- Be the chairperson of the Archives Committee.
- Be the chairperson of the Honorary Lifetime Membership Committee.
- Attend all NENA in person Board and monthly teleconference meetings, the AGM and National Conference.
- Be responsible for other duties and responsibilities as determined by the President.

This role involves at minimum 2-4 hours per week of your time in the 2 year commitment.

To nominate someone, please complete the [online nomination form](#). **NOTE:** the nominee's CV should include a current photo, statement of philosophy/personal interest, and two references:

Debra Pitts RNBN, ENCC

NENA BOD, Director at Large

Nominations Chair

42 Scotiaview Drive

Saint John, NB

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